Professional Staff Conferences/Training/Workshops

Requests by employees for leave to attend professional meetings shall be submitted in writing to the Executive/Special Education Director. Such requests will be honored provided the purpose of the leave is to improve professional competence, will serve to advance the welfare of the agency through the increased knowledge, and provided funds are available to reimburse for travel and subsistence and to pay the cost for a substitute if one is required.

(Adoption date: June 16, 2021)